

# CEMETERY POLICY

## *Article I*

**Name:** This cemetery shall be known by the name of St. Paul's Lutheran Cemetery, in the Village of Lionville, Chester County, Pennsylvania.

## *Article II*

**Purpose:** The purpose of the cemetery shall be to provide a maintained place for the burial of the physical remains of people who have died.

## *Article III*

**Governing Body:** The affairs of the cemetery shall be conducted by the Church Council of the congregation or their designee(s).

The Church Council or their designee(s), shall have power to lay out and improve the said cemetery, and to erect such buildings thereon as may be necessary, and shall make a report of their doings, and a statement at each annual meeting of the congregation.

## *Article IV*

**Superintendent:** The Church Council shall annually appoint a superintendent of the said cemetery, whose duties shall consist of the following:

1. To keep a record book of the plot plan of the cemetery.
2. To enter into the record book the name of the deed holder of each lot.
3. To record the name of each interment and the position in the burial lot.
4. To have charge of the sale of burial lots.
5. To authorize the opening of a grave for burial.
6. To collect and transmit to the Treasurer of the congregation, all funds collected.
7. To sign and forward all burial certificates to the Registrar of Vital Statistics of the Commonwealth of Pennsylvania, and to file a copy thereof in the congregational archives.
8. To serve without financial remuneration.
9. To turn over to the Church Council all books, records, and funds pertaining to the cemetery at the termination of his/her tenure of office.

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